

**Minutes for the Board of Spacious Skies Charter School**  
November 29, 2016 - 5:15 p.m.  
Colorado Springs Police Department, Gold Hill Substation

Mission Statement: Spacious Skies, a project-based learning school, guarantees each child a quality education by providing joyful and challenging learning experiences in a safe and caring environment, empowering all students to fulfill their responsibilities and dreams.

- I. Preliminary
  - a. Call to Order – 5:15pm
  - b. Welcome to guests
    - I. Motion to invite advisory members by Joshua Husman, second by Robert Ford
    - II. Evelyn Cortez-Ford, Diana Ford, Julian Cortez
  - c. Roll call – forego until we have a charter
    - I. Attendance: Margaret Scott, Christina Ford, Joshua Husman, Laurie Eastup, Robert Ford, Roger Cortez
  - d. Approval of previous minutes
    - I. Motion to approve minutes made by Robert Ford, second by Joshua Husman, unanimously approved
  - e. Approval of agenda
    - I. Motion to amend agenda to discuss election of officers made by Robert Ford, second by Josh Husman, unanimously approved
  - f. Public comment – None at this time.
- II. General Agenda
  - a. Signing of Bylaws
    - I. Signed by Margaret Scott (President) and Christina Ford (Secretary)
  - b. New Policies Review – Worksheet for Policy Development to review the language and make changes, send suggestions for changes to Evelyn Cortez-Ford and Margaret Scott, these policies can be appended or in the body of the application and should be added to the website, should review these with attorney Brad Miller
    - I. Grievance :
      - I. Example from Pueblo School for Arts and Sciences
      - II. Goal is to resolve conflict as close to the source as possible
      - III. As preventative measures to provide guidance but not so much that we are limited in our procedures, consider what issues might come up and will our policies address the concerns
      - IV. Language: Principal vs. Director
    - II. Enrollment :
      - I. Example of the Enrollment Policy from CSI website

**Board members:**

Margaret Scott-President  
Christina Ford-Secretary  
Josh Husman-director  
Laurie Eastup-director  
Bob Ford-director  
Roger Cortez-director

**Advisory members:**

Evelyn Cortez-Ford  
Diana Ford  
Julian Cortez

- II. Possible changes to consider :
  - I. Enrollment determination, enrollment ages (Must be 5 years old by August 1<sup>st</sup> vs. October 1<sup>st</sup>)
    - I. This is not to be voted on now, but considered for a future board meeting.
  - II. Any and all students are welcome to apply.
  - III. Applications due January 31<sup>st</sup> – How does this compare to other schools in the area? When does this process begin and when is the deadline? Is it possible to have a rolling enrollment?
    - I. This is something we can think about before the next board meeting
    - II. Possibly model after a successful charter application
  - IV. Exempt from the lottery for founding families – Do we want this to expire after the first year?
  - V. Weighted lottery
- III. What does state law say regarding enrollment and ages? Enrollment determination process under Colorado Law to enroll those of a younger age. Is this a issue that can be waived? Margaret Scott to look in to it
- III. Waivers – No example at this time. Tim Farmer will give us an example before next Board Meeting
- IV. Conflict of Interest– No example at this time. Tim Farmer will give us an example before next Board Meeting
- c. Discussion of Organizational Structure
  - I. Goal is to show communication and decision-making pathways, also the chain of command
  - II. Similar organization structure from a museum
  - III. Students first should guide everything we do, purple are non-instructional and blue are instructional
  - IV. Overlap to show complete collaboration
- d. Board Officers
  - I. Unable to vote on this because not on agenda 24 hours before
  - II. Treasurer: Laurie Eastup has the most experience, willing to take on the position as treasurer but will be absent from the next meeting
  - III. Vice President: could be anybody who either holds a board position or not, Roger Cortez is willing
- III. Consent Agenda
  - a. None at this time
- IV. Committee Reports : each committee is working to get the application done, several parts of the application are in progress, application goal is to be ready for submitting by the end of the year and then feedback and clarification before January 20<sup>th</sup> – likely need a board meeting before the January deadline (January 15, 2017 from 1pm to 5pm)

- a. Finance
    - I. Laurie Decan gave us a six year budget but didn't fill in the narrative because it might change – this has been given to the finance committee and possibly present this at the next meeting
  - b. Governance : Trying to get handbooks together and vision statement together
  - c. Facilities : Church building on the corner of Platte and Weber is vacant now, next to the YMCA – Robert Ford will follow up with
  - d. Academic : working through homework policy and school calendar
  - e. Outreach
    - I. Most Likely to Succeed
    - II. Caitlin Marsh was at the Most Likely to Succeed screening, very interested in helping, her mother owns preschools, she will work on letters of support and intent to enroll forms, partnering us up with various organizations, will set up parent information meetings with preschools in the area
    - III. Still working on getting letter of support and intent to enroll forms
  - f. Fundraising : meeting with Steve Shuck next week to discuss fundraising, need to get in touch with grant writers
- V. New Business – None at this time.
- VI. Executive Session of the Board (Guests will be dismissed) – None at this time.
- VII. Adjournment
- a. Motion to adjourn by Robert Ford, second by Joshua Husman, unanimously approved, adjourned at 6:21pm
  - b. Next Meeting: December 20<sup>th</sup> at 5:15
  - c. Work Session: January 15<sup>th</sup> at 1pm